

Enc: 9/30/25

SETTLED 5,391.40
9/30/25
Ethel.

FCN 2-1-7 (Rev. 1-70)
Approved 1/1/55

Government of Guam
I LIHESLATURAN GUÅHAN
TRAVEL VOUCHER

TA NO.
2538TA006

NOTICE: Enter numbers of the Transportation Request used on reverse side, attach copies.

1. To Chairperson, Committee on Rules Vice Speaker, V. Anthony B. Ada	2. From John Mafnas	Date 8/11/2025
--	------------------------	-------------------

Please pay to the below named Traveler the Amount shown in item 10 below.

Travel was on Travel status from 8/2/2025 (12:00pm) To 8/8/2025 (9:00pm)
(DATE) (HOUR) (DATE) (HOUR)

4. Full Name of Traveler John G Mafnas	5. Department to be Charged 503	Charge Account Number 06200
---	------------------------------------	--------------------------------

7. This is supported by Travel Authorization of <u>\$5,391.40</u>	8. Number of Dependents Authorized 0
Previous Travel Advance was given. _____	(number of Travel Requests)

9. Traveler's Amount Claimed		Traveler	Dependents
(A) Per diem. (<u>7</u> days) (_____ days)		\$506.00 (M&IE) ✓	
(B) Reimbursement for Transportation costs paid by traveler	(1) Tickets (2) Mileage (Miles @ \$0.51 per mile)	\$1,455.00 (Lodging) ✓ \$2,675.40 (TravelBag) ✓	
(C) Miscellaneous Allowable costs: (List separately, use reverse side and continuation sheets if necessary. Attach supporting papers.) NCSL Registration Fee		\$755.00 (NCSL) ✓	
		TOTALS \$ 5,391.40	

10. Total Amount Claimed is \$	\$ 5,391.40		
Deduct Advance in item 7 \$	\$ 5,391.40	Balance due to Guam Legislature Traveler	\$ -

11. Signature (Administrative Director, Guam Legislature) _____ 12. I certify that the amount claimed is true and just and payment for balance due has not been received

Joann Camacho, Executive Director

(Signature of Claimant) (Date)

FOR USE OF GUAM LEGISLATURE ACCOUNTING DIVISION

13. The balance due Guam Legislature in item 10 is:

Charged to Account Number 06200 Department of _____

And paid to Check Number _____ Dated _____

14. I certify that I have received payment as shown in item 13.

Signature (Traveler) [Signature] Date 8/11/2025



I LIHESLATURAN GUÅHAN
Guam Congress Building
 163 W Chalan Santo Papa Hagåtña, Guam 96910

DATE: 08/11/25

MEMORANDUM

TO: EXECUTIVE DIRECTOR

VIA: CHIEF FISCAL OFFICER

FROM: Senator Sabrina Salas Matanane

SUBJECT: TRAVEL DATA FOR SETTLEMENT VOUCHER FOR
 TRAVEL AUTHORIZATION NUMBER:

THE FOLLOWING DATA ARE SUBMITTED FOR PREPERATION OF MY TRAVEL VOUCHER AND SETTLEMENT OFF - ISLAND TRAVEL ACCOUNT.

1) NAME OF TRAVELER: John G Mafnas

2) ITINERARY: GU-Boston, MA ; Boston, MA - GU

3) DATE AND TIME TRAVELER DEPARTED GUAM: DAT 08/02/25 TIME: 12pm

4) DATE AND TIME TRAVELER RETURENED TO GUAM: DAT 08/08/25 TIME: 9pm

5) PER DIEM

	AUTHORIZED			CLAIMED		
	DAYS	RATE	AMOUNT	DAYS	RATE	AMOUNT
First/Last Day	A) 2	\$ 69.00	\$ 138.00	A) 2	\$ 69.00	\$ 138.00
M&IE	B) 4	\$ 92.00	\$ 368.00	B) 4	\$ 92.00	\$ 368.00
Lodging	C) 5	\$ 291.00	\$ 1,455.00	C) 5	\$291.00	\$ 1,455.00
	D)		\$ -	D)		\$ -
TOTAL:			\$ 1,961.00	TOTAL:	11	\$ 1,961.00

6) MISCELLANEOUS ALLOWANCE: SEE ATTACHED

PURPOSE:	AUTHORIZED	CLAIMED
A) <u>NCSL Registration fee (paid to NCSL)</u>	\$ 755.00	\$ 755.00
B) _____	\$ -	
C) _____	\$ -	
TOTAL MISC:	\$ 755.00	TOTAL: \$ 755.00

AIRFARE COST:	TICKET #	AUTHORIZED	CLAIMED
	<u>UA 016 3081020333-34</u>	\$ 2,675.40	\$ 2,675.40
	<u>*(paid to Travel Bag)</u>		

TOTAL A/F: \$ 2,675.40 TOTAL: \$ 2,675.40

7) Supplemental Travel Authorization, if any:

A) Travel Authorization Number :

B) Destination:

C) Per Diem Authorized: N/A Claimed: \$ _____ N/A

D) Miscellaneous: Authorized: N/A Claimed: \$ _____ N/A

Total Authorized: \$ 5,391.40

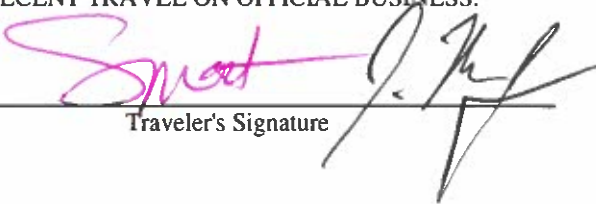
Total Claimed: \$ 5,391.40

Balance due to (X) Legislature:

Traveler: \$ -

8) Authorized Destination reached: (X) YES: X NO:

I CERTIFY THAT THE ABOVE DATA ARE TRUE AND CORRECT AND THAT THEY REPRESENT A TRUE AND CORRECT RECENT TRAVEL ON OFFICIAL BUSINESS.



Traveler's Signature



Office of Legislative Secretary
SENATOR SABRINA SALAS MATANANE
I Mina'trentai Ocho Na Liheslaturan Guåhan | 38th Guam Legislature
Chairperson, Committee on Health and Veterans Affairs

August 11, 2025

To: Committee on Rules

Subject: Missing Boarding Pass for Travel Authorization – Office of Senator Sabrina Salas Matanane

Håfa Adai,

On behalf of the Office of Senator Sabrina Salas Matanane, I would like to advise that the required boarding passes for travel authorization are incomplete. Specifically, the boarding pass for the segment **Guam to Narita on August 2, 2025** is missing from the submitted documents.

We kindly request your guidance on how best to address this matter in order to complete the required travel documentation. Please let us know if there are additional steps we need to take to resolve this.

Si Yu'os Ma'åse' for your attention and assistance.

Thank you,

Senator Sabrina Salas Matanane
38th Guam Legislature

5:26 🐾



[Cancel](#) **United Airlines Boardin...** [Add](#)

UNITED TSA Pre✓
A STAR ALLIANCE MEMBER

GATE **34** FLIGHT **UA 78**

TOKYO-NARITA **NRT** **EWR** NEWARK-LIBERTY INTL

SEQ **119** BOARDS **4:25 PM** SEAT **10D** GROUP **1**

PASSENGER
MAFNAS/JOHNGERALD

United Premier Silver TRAVEL READY



5:26 🐾



[Cancel](#) **United Airlines Boardin...** [Add](#)

UNITED TSA Pre✓
A STAR ALLIANCE MEMBER

GATE **A29** FLIGHT **UA 1397**

NEWARK-LIBERTY INTL **EWR** **BOS** BOSTON

SEQ 88	BOARDS 7:18 PM	SEAT 2B	GROUP 1
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PASSENGER
MAFNAS/JOHNGERALD

United Premier Silver

5:26 🐾



[Cancel](#) **United Airlines Boardin...** [Add](#)

UNITED  TSA Pre✓
A STAR ALLIANCE MEMBER

GATE B28 FLIGHT UA 1833

BOSTON BOS  NEWARK-LIBERTY INTL EWR

SEO 122	BOARDS 5:40 AM	SEAT 7B	GROUP 2
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PASSENGER
MAFNAS/JOHNGERALD

United Premier Silver



5:26 🐾



[Cancel](#) **United Airlines Boardin...** [Add](#)

UNITED TSA Pre✓
A STAR ALLIANCE MEMBER

GATE C110 FLIGHT UA 79

NEWARK-LIBERTY INTL TOKYO-NARITA

EWR **NRT**

SEQ 7	BOARDS 10:55 AM	SEAT 10D	GROUP 1
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PASSENGER
MAFNAS/JOHNGERALD

United Premier Silver TRAVEL READY



5:27 🐾



[Cancel](#) **United Airlines Boardin...** [Add](#)

UNITED TSA Pre✓
A STAR ALLIANCE MEMBER

GATE 32 FLIGHT UA 865

TOKYO-NARITA GUAM

NRT **GUM**

SEQ 7 BOARDS 3:50 PM SEAT 3E GROUP 1

PASSENGER
MAFNAS/JOHNGERALD

United Premier Silver TRAVEL READY



**GOVERNMENT OF GUAM
I LIHESLATURAN GUÅHAN
TRAVEL AND AUTHORIZATION REQUEST
STANDING RULE NUMBER XXXVII**

1. TO: CHAIRPERSON, COMMITTEE ON RULES
Vice Speaker V. Anthony Ada

2. FROM: COMMITTEE, MINORITY, ATTACHE, etc...
Office of Senator Sabrina Salas Matanane

3. DATE:
7/1/2025

THE FOLLOWING TRAVEL IS: REQUESTED AUTHORIZED

4. NAME OF TRAVELER: JOHN MAFNAS

5. TITLE OF TRAVELER: CONTRACTOR

6. CHARGE ACCOUNT NUMBER: 6200

7. ITINERARY

FROM: Guam

TO: Boston, Massachusetts

8. LENGTH OF TRAVEL (Days): 7

9. APPROXIMATE TIME & DATE

DEPARTURE: August 2, 2025 | 12:00pm

RETURN: August 8, 2025 | 9:00pm

10. DESCRIBE PURPOSE OF TRAVEL:
To Attend National Conference of State Legislatures (NCSL) Summit 2025 in Boston, Massachusetts.

11. MODE OF TRAVEL: Air

12. NAME OF TRAVEL AGENCY OR CARRIER: United Airlines

13. AMOUNT OF TRAVEL ADVANCE REQUESTED: \$ 5,391.40

14. ESTIMATED COST OF TRAVEL:

A. PER DIEM			
	DAYS	RATE	AMOUNT
First/Last Day	1. 2	\$ 69.00	\$ 138.00
M&IE	2. 4	\$ 92.00	\$ 368.00
Lodging	3. 5	\$ 291.00	\$ 1,455.00
B. Air Fare	To: Boston, Massachusetts		\$ 2,675.40
C. Miscellaneous:	Registration Fee		\$ 755.00
TOTAL COST OF TRAVEL AUTHORIZATION:		\$	5,391.40

15. CERTIFICATION OF AVAILABILITY OF FUNDS

(booked through Travel Bag)

(paid to NCSL)

PP *[Signature]* *Agnes A. Cruz*

[Signature]

16. SIGNATURE (REQUESTING SENATOR)

17. TO TRAVELER, YOU ARE HEREBY AUTHORIZED TO PERFORM THE ABOVE DESCRIBED TRAVEL IN ACCORDANCE WITH PROVISIONS OF THE GUAM LEGISLATURE STANDING RULES XXXVII

[Signature] 7/3/2025

Joann Camacho, Executive Director



I LIHESLATURAN GUÁHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910

DATE: July 1, 2025

MEMORANDUM

TO: Chairperson-Committee on Rules
VIA: EXECUTIVE DIRECTOR

FROM: Senator Sabrina Salas Matanane

SUBJECT: Travel Authorization Request

YOUR IMMEDIATE ATTENTION IN PROCESSING THIS TRAVEL REQUEST IS APPRECIATED.


x _____
Senator Sabrina Salas Matanane

Chairperson-Committee on Rules

(b) ACKNOWLEDGEMENT

DATE: 7/3/25



Vice Speaker, V. Anthony B. Ada
Chairperson, Committee on Rules



I LIHESLATURAN GUÅHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910

DATE: July 1, 2025

MEMORANDUM

TO: Vice Speaker V. Anthony Ada, Chairperson - Committee on Rules

VIA: Joann G. Camacho, Executive Director

FROM: Senator Sabrina Salas Matanane

SUBJECT: REQUEST THAT TRAVEL AUTHORIZATION PAPERS BE PROCESSED IMMEDIATELY BASED ON THE FOLLOWING INFORMATION:

1) NAME OF TRAVELER: John Mafnas

2) PURPOSE OF TRAVEL: To Attend the National Conference of State Legislatures (NCSL) Summit 2025 in Boston, Massachusetts.

3) APPROXIMATE DATE & TIME OF DEPARTURE: DATE: August 2, 2025 TIME: 12:00pm

4) APPROXIMATE DATE & TIME OF RETURN: DATE: August 8, 2025 TIME: 9:00pm

5) ITINERARY: GU -> NRT -> EWR -> BOS | BOS -> EWR -> NRT -> GU

6) COMMITTEE / OFFICE TO BE CHARGED : GI Acct/Dept No. 06200-503

7) PER DIEM AUTHORIZED :

	Number of Days:	Rate:	Amount:
A) First/Last Day	A) <u>2</u>	A) \$ <u>69.00</u>	A) \$ <u>138.00</u>
B) M&IE	B) <u>4</u>	B) \$ <u>92.00</u>	B) \$ <u>368.00</u>
C) Lodging	C) <u>5</u>	C) \$ <u>291.00</u>	C) \$ <u>1,455.00</u>
TOTAL:			\$ <u>1,961.00</u>

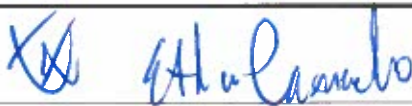
8) (A) NAME OF TRAVEL AGENCY/ AIRLINES: United Airlines / Travel Bag

8) (B) AMOUNT OF AIRFARE: \$2,675.40

9) MISCELLANEOUS ALLOWANCE: \$755.00 - Registration Fee

10) REQUESTED BY:  2 July 2025
 Senator Sabrina Salas Matanane Date

NOTE: PLEASE FILL IN ALL SPACES ABOVE.

CERTIFIED FUNDS AVAILABLE BY PP  DATE: 7/3/2025
 Agnes A. Cruz, Chief Fiscal Officer

APPROVED:  DISAPPROVED: _____

 DATE: 7/3/25
 Vice Speaker V. Anthony Ada
 Chairperson, Committee on Rules



I LIHESLATURAN GUAHAN
GUAM LEGISLATURE

163 W Chalan Santo Papa, Hagatna, Guam 96910

VENDOR NO: _____

Transmittal Request Order No: TA-2025-02
Office of Senator Sabrina Salas Matanane

A. Request For:

Purchase Order Date: _____ P.O. No.: _____ Acct No.: _____
Disencumber P.O./Contract Date: _____ P.O./Contract No.: _____ Acct No.: _____

In Favor of:

GUAM LEGISLATURE
FISCAL OFFICE

	Qty	Unit of Measure	Unit	Unit Price	Amount
1					-
2					-
3					-
4					-
5					-
6					-
7					-
Total					\$ -

RECEIVED BY [Signature]
DATE 08 08 2025
TIME 10:56 AM
YAMI JPM

If more space is required, list separately and attach to this form

For Delivery to:

B. Request For Payment:

Purchase Order Date: _____ Voucher No.: _____ Acct No.: _____
Direct Payment Date: _____ Voucher No.: _____ Acct No.: _____

Payable to:

Note: 8 Invoices per TRO	Amount	Invoice Number	Amount
1.)		5.)	
2.)		6.)	
3.)		7.)	
4.)		8.)	
		Total	\$ -

Purpose:

C.

Travel Authorization : Date: 7/1/2025 T/A No.: 2535TA006 Acct No.: 06200

Name of Traveler: JOHN MAFNAS Title: CONTRACTOR

Itinerary: Fr: Guam To: Boston, Massachusetts Days: 7

Purpose of Travel: To Attend National Conference of State Legislatures (NCSL) Summit 2025 in Boston, Massachusetts. AMOUNT OF TA: \$ 5,391.40

Mode of Travel: Air Name of Travel Agency or Carrier: United/Travel Bag

Amount of Travel Advanced Requested: \$ 5,391.40 Date of Departure: 8/2/2025 Return Date: 8/8/2025

D. Request For Transfer:

Date: _____

From Account No.: _____ To Account No.: _____ Amount: _____

[Signature] Certified Funds Available

7/3/2025 DATE

[Signature] AUTHORIZED SIGNATURE

2 July 2025 DATE

TRAVEL BAG, INC.
215 E CHALAN SANTO PAPA STREET STE 108D
HAGATNA 96910-5202
GU
TELEPHONE: 671 472-2653

INVOICE 0000060139
DATE 03JULY25

MAFNAS/JOHN GERALD

GUAM LEGISLATURE
TA NO. 2538TA006

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
---------	------	------	----	--------	--------

UNITED AIRLINES - UA 864

02AUG	GUAM	TOKYO	100P	355P
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SATURDAY	A.B WON PAT IN	NARITA INTL		
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U ECONOMY

TERMINAL 1

MEAL

NON STOP

RESERVATION CONFIRMED

3:55 DURATION

AIRCRAFT: BOEING 737-800

UNITED AIRLINES - UA 78

02AUG	TOKYO	NEWARK NJ	515P	500P
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SATURDAY	NARITA INTL	NEWARK LIBERTY		
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U ECONOMY

TERMINAL 1

TERMINAL B

MEAL

NON STOP

RESERVATION CONFIRMED

12:45 DURATION

AIRCRAFT: BOEING 787-9

UNITED AIRLINES - UA 1397

02AUG	NEWARK NJ	BOSTON MA	753P	918P
-------	-----------	-----------	------	------

SATURDAY	NEWARK LIBERTY	EDWARD L LOGAN		
----------	----------------	----------------	--	--

U ECONOMY

TERMINAL A

TERMINAL B

NON STOP

RESERVATION CONFIRMED

1:25 DURATION

AIRCRAFT: AIRBUS A319

UNITED AIRLINES - UA 515

07AUG	BOSTON MA	NEWARK NJ	839A	959A
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THURSDAY	EDWARD L LOGAN	NEWARK LIBERTY		
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W ECONOMY

TERMINAL B

TERMINAL A

NON STOP

RESERVATION CONFIRMED

1:20 DURATION

AIRCRAFT: BOEING 737 MAX 9

UNITED AIRLINES - UA 79

07AUG	NEWARK NJ	TOKYO	1145A	230P
-------	-----------	-------	-------	------

THURSDAY	NEWARK LIBERTY	NARITA INTL		08AUG
----------	----------------	-------------	--	-------

W ECONOMY

TERMINAL C

TERMINAL 1

MEAL

NON STOP

RESERVATION CONFIRMED

13:45 DURATION

AIRCRAFT: BOEING 787-9

UNITED AIRLINES - UA 865

08AUG	TOKYO	GUAM	430P	915P
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FRIDAY	NARITA INTL	A.B WON PAT IN		
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W ECONOMY

TERMINAL 1

MEAL

NON STOP

RESERVATION CONFIRMED

3:45 DURATION

AIRCRAFT: BOEING 737-800

AIR FARE	2209.00
TAXES AND AIRLINE IMPOSED FEES:	391.40
AIR TOTAL USD	2600.40
SERVICE FEE	75.00
INVOICE TOTAL USD	2675.40

PAYMENT: CHECK

RESERVATION NUMBER(S) UA/BRDSNF

ETKT:UA 016 3081020333-34

CLICK THE FOLLOWING LINK TO ACCESS YOUR ONLINE ITINERARY:

WWW.CHECKMYTRIP.COM/CMTSERVLET?R=FVWUWS&L=US&N=MAFNAS

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.


BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:

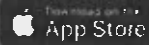

[HTTPS://BAGS.AMADEUS.COM?R=FVWUWS&N=MAFNAS](https://BAGS.AMADEUS.COM?R=FVWUWS&N=MAFNAS)


Your trip

Booking ref: **FVWUWS** [CheckMyTrip App](#)
Document Issue Date: **02 July 2025**

Traveler	John Gerald Mafnas Sabrina Salas Matanane	Agency	TRAVEL BAG, INC. 215 E CHALAN SANTO PAPA STREET STE 108D HAGATNA 96910-5202 671 472-2653 travel.bag@yahoo.com 12559747
		Telephone	
		Email	
		Website	

 Try **CheckMyTrip**,
your free digital travel assistant



Saturday 02 August 2025



United Airlines UA 864



[Check-in](#)

Departure **02 August 01:00 PM**
Arrival **02 August 03:55 PM**
Duration
Booking status
Class
Equipment
Flight meal

Guam, (A.B Won Pat Intl) (+)
Tokyo, (Narita Intl) (+)
03:55 (Non stop)
Confirmed
Economy (U)
BOEING 737-800
Meal

Terminal: 1

Saturday 02 August 2025



United Airlines UA 078



[Check-in](#)

Departure **02 August 05:15 PM**
Arrival **02 August 05:00 PM**
Duration
Booking status
Class
Equipment
Flight meal

Tokyo, (Narita Intl) (+)
Newark, (Newark Liberty Intl) (+)
12:45 (Non stop)
Confirmed
Economy (U)
BOEING 787-9
Meal

Terminal: 1

Terminal: B

Saturday 02 August 2025



United Airlines UA 1397



[Check-in](#)

Departure **02 August 07:53 PM**
Arrival **02 August 09:18 PM**
Duration
Booking status
Class
Equipment
Flight meal

Newark, (Newark Liberty Intl) (+)
Boston, (Edward L Logan Intl) (+)
01:25 (Non stop)
Confirmed
Economy (U)
AIRBUS A319
No meal service

Terminal: A

Terminal: B

Thursday 07 August 2025



United Airlines UA 515



Check-in

Departure	07 August 08:39 AM	Boston, (Edward L Logan Intl) (+)	Terminal: B
Arrival	07 August 09:59 AM	Newark, (Newark Liberty Intl) (+)	Terminal: A
Duration		01:20 (Non stop)	
Booking status		Confirmed	
Class		Economy (W)	
Equipment		BOEING 737 MAX 9	
Flight meal		No meal service	

Thursday 07 August 2025



United Airlines UA 079



Check-in

Departure	07 August 11:45 AM	Newark, (Newark Liberty Intl) (+)	Terminal: C
Arrival	08 August 02:30 PM	Tokyo, (Narita Intl) (+)	Terminal: 1
Duration		13:45 (Non stop)	
Booking status		Confirmed	
Class		Economy (W)	
Equipment		BOEING 787-9	
Flight meal		Meal	

Friday 08 August 2025



United Airlines UA 865



Check-in

Departure	08 August 04:30 PM	Tokyo, (Narita Intl) (+)	Terminal: 1
Arrival	08 August 09:15 PM	Guam, (A.B Won Pat Intl) (+)	
Duration		03:45 (Non stop)	
Booking status		Confirmed	
Class		Economy (W)	
Equipment		BOEING 737-800	
Flight meal		Meal	

General Information

RESTRICTED FARE INCL.AGENCY FEE **\$2675.40** PER PERSON
 LAST TICKET DATE JULY 03
 NONREFUNDABLE/ZERO VALUE IF NO-SHOW/NO-CHANGE PENALTY
 VALID PASSPORT REQUIRED

Ecological information

Calculated average CO2 emission is 1,406.97 kg/person
 Source: ICAO Carbon Emissions Calculator
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

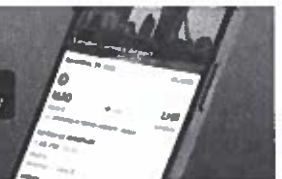
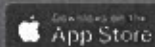
Airline Booking Reference(s)

UA (United Airlines): BRDSNF

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage).



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U.S. General Services Administration

FY 2025 per diem rates for Boston, Massachusetts

Change fiscal year: or

[New search](#)

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boston / Cambridge	Suffolk, city of Cambridge	\$349	\$209	\$209	\$209	\$209	\$291	\$291	\$291	\$291	\$291	\$291	\$349

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Boston / Cambridge	Suffolk, city of Cambridge	\$92	\$23	\$26	\$38	\$5	\$69.00

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

[Glossary](#)



Acknowledgement

Thank you for registering for the 2025 NCSL Legislative Summit in Boston. We look forward to seeing you Aug. 4-6 for the nation's largest bipartisan gathering of legislators and legislative staff!

Stay tuned for more information about the event and get insider tips and updates when you follow NCSL on social media and use the hashtag #NCSLsummit.

See below for important information about hotel reservations. By registering for this event you acknowledge [NCSL's event cancellation policy \(https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing\)](https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing), [code of conduct, privacy, and health and safety policies \(https://www.ncsl.org/resources/details/ncsl-meeting-code-of-conduct\)](https://www.ncsl.org/resources/details/ncsl-meeting-code-of-conduct).

Meeting Location

Boston Convention and Exhibition Center
415 Summer St
Boston, MA 02210

Meeting Dates

Aug. 4-6, 2025

To Book a Hotel Room

The below hotel reservation link is unique to your registration and is required to reserve your hotel at the discounted NCSL rate.

Attendee Name	Confirmation Ref	Type	Price	Housing Link where Applicable
John G Mafnas	000343234	State Legislative Staff	\$755.00	https://housing.conferencedirect.com/1BqgNShhJU2qen1-U_1X1g/?referen

Order Created by:

John G Mafnas

Email:

jgmfnas@gmail.com

Sales Order Number:

000167115

Tips for Booking a Hotel Room

Rooms are available on a first-come, first-served basis, so book yours today! The hotel reservation deadline is July 10, 2025, but rooms may sell out prior to that date.

You may only reserve one hotel room per attendee. To best serve attendees' needs, NCSL may cancel a hotel reservation that does not match an active event registration.

If you are unable to make your reservation now, save this confirmation email. The link below can be used later to access the NCSL Legislative Summit housing site.

Hotel Reservation Cancellation Policy

NCSL's housing partner, ConferenceDirect, will charge a \$30 cancellation fee for room cancellations regardless of when the reservation is made. Should you cancel, this charge will appear on your credit card statement as "ConferenceDirect LLC." Cancellations made directly with the hotel will also incur this fee. If you have any questions, please contact [events@ncsl.org \(mailto:events@ncsl.org\)](mailto:events@ncsl.org).

For questions regarding housing:

U.S. attendees call ConferenceDirect at 866-413-5153

International attendees call 801-212-9750

Email [NCSL@conferencedirect.com \(mailto:NCSL@conferencedirect.com\)](mailto:NCSL@conferencedirect.com)

Registration Updates and Accommodations

To make any updates to your registration such as dietary requests or badge information, or to request accommodations, please log in to your [NCSL account \(https://www.ncslcommunities.org/engage/s/\)](https://www.ncslcommunities.org/engage/s/) or email [events@ncsl.org \(mailto:events@ncsl.org\)](mailto:events@ncsl.org). For more information and to view deadlines for making updates and requests, visit [https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing \(https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing\)](https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing).

For questions regarding your registration, email [registration@ncsl.org \(mailto:registration@ncsl.org\)](mailto:registration@ncsl.org).

Featured Sessions

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Search:

[All Tracks] ▼

Monday, August 4 ▼

[clear all filters] (#clear)

[expand all] (#collapse)

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Session Name	Time/Room
+ Unpack Your First Term: A New Legislators' Roundtable	Monday, Aug. 4 4:00 PM-5:00 PM
+ Where History Draws a Crowd	Monday, Aug. 4 4:00 PM-5:00 PM
+ Opening Celebration at TD Garden	Monday, Aug. 4 7:00 PM-9:00 PM



Session Name	Time/Room
+ Putting the Brakes on Speed Demons	Monday, Aug. 4 1:15 PM-2:15 PM
+ Rock and a Hard Place: Navigating Medicaid Budgets	Monday, Aug. 4 1:15 PM-2:15 PM
+ Safer States: Shoring Up the Public Safety Workforce	Monday, Aug. 4 1:15 PM-2:15 PM
+ State of Emergency: Bracing for Extreme Weather Costs	Monday, Aug. 4 1:15 PM-2:15 PM
+ The Civics Education Game	Monday, Aug. 4 1:15 PM-2:15 PM
+ Walking the Tightrope: AI's Risks and Rewards	Monday, Aug. 4 1:15 PM-2:15 PM
+ A Debate on Tariffs, Free Markets and the Future of U.S. Trade Policy	Monday, Aug. 4 2:45 PM-3:45 PM
+ AI Use Inside the Legislature: What's the Latest?	Monday, Aug. 4 2:45 PM-3:45 PM
+ Civility: The Secret Legislative Sauce	Monday, Aug. 4 2:45 PM-3:45 PM
+ Family First at 5: Progress, Pitfalls and Paths Forward	Monday, Aug. 4 2:45 PM-3:45 PM
+ Health Standing Committee Business Meeting	Monday, Aug. 4 2:45 PM-3:45 PM
+ Looking Back, Moving Forward: Legislative Staffing Patterns	Monday, Aug. 4 2:45 PM-3:45 PM
+ Mastering the 3 Rs: Bipartisan Strategies to Improving State Education System	Monday, Aug. 4 2:45 PM-3:45 PM

<p>+ Natural Resources, Energy & Environment Standing Committee Business Meeting</p>	<p>Monday, Aug. 4 2:45 PM-3:45 PM</p>
<p>+ State Budgets 2025: Time to Tighten the Belt?</p>	<p>Monday, Aug. 4 2:45 PM-3:45 PM</p>
<p>+ Stop the Scam: Foiling Financial Fraud</p>	<p>Monday, Aug. 4 2:45 PM-3:45 PM</p>
<p>+ Federal Update: Rapid Fire</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ Foreign Influence in State Politics</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ Legislative Staff University</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ Preparing Students for the Workforce</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ Taking the Lead: Women in Power</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ The ABCs of THC's: The Cannabinoid Conundrum</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ The Road to Surface Transportation Funding</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ The Tech Effect: What It Does to Kids</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>
<p>+ The Weakest Links: Strengthening Cybersecurity for the Energy Supply Chain</p>	<p>Monday, Aug. 4 4:00 PM-5:00 PM</p>



Session Name	Time/Room
+ Meditation Room	Monday, Aug. 4 7:30 AM-5:00 PM
+ Registration	Monday, Aug. 4 7:30 AM-5:00 PM
+ Legislative Staff Nominating Committee Meeting	Monday, Aug. 4 8:00 AM-5:00 PM
+ Legislator Nominating Committee Meeting	Monday, Aug. 4 8:00 AM-5:00 PM
+ State Meet-and-Greets	Monday, Aug. 4 8:00 AM-8:45 AM
+ Opening General Session	Monday, Aug. 4 9:00 AM-10:30 AM
+ 1975: The Birth of NCSL	Monday, Aug. 4 11:00 AM-12:00 PM
+ Agency Oversight: Getting It Right	Monday, Aug. 4 11:00 AM-12:00 PM
+ Law and Public Safety Standing Committee Business Meeting	Monday, Aug. 4 11:00 AM-12:00 PM
+ Meetings and Readings and Customs, Oh My!	Monday, Aug. 4 11:00 AM-12:00 PM
+ Navigating the Now: Key Trends in Health Policy	Monday, Aug. 4 11:00 AM-12:00 PM
+ Refresh for Results: Getting the Vote Quicker	Monday, Aug. 4 11:00 AM-12:00 PM
+ Revolutionizing the Future: The Impact of Robotics and AI	Monday, Aug. 4 11:00 AM-12:00 PM

+ Secrets from Journalists: How to Write Anything Better	Monday, Aug. 4 11:00 AM-12:00 PM
+ Tariffs: The Impact at Home and Abroad	Monday, Aug. 4 11:00 AM-12:00 PM
+ The Brave New World of College Athletics	Monday, Aug. 4 11:00 AM-12:00 PM
+ The Road Out of the Red: Smart Strategies for Transportation Infrastructure	Monday, Aug. 4 11:00 AM-12:00 PM
+ Lawn on D Lunch	Monday, Aug. 4 12:00 PM-1:00 PM
+ Notable Document Awards Ceremony and Lunch	Monday, Aug. 4 12:00 PM-1:00 PM
+ A Capitol Conversation: Preserving a Legislative Legacy	Monday, Aug. 4 1:15 PM-2:15 PM
+ Beyond the Reactor: State Roles in the Nuclear Cycle	Monday, Aug. 4 1:15 PM-2:15 PM
+ Education Standing Committee Business Meeting	Monday, Aug. 4 1:15 PM-2:15 PM
+ Elections and Redistricting Standing Committee Business Meeting	Monday, Aug. 4 1:15 PM-2:15 PM
+ From Coins to Code: Shaping the Future of Cryptocurrency	Monday, Aug. 4 1:15 PM-2:15 PM
+ How to Have Hard Conversations	Monday, Aug. 4 1:15 PM-2:15 PM



Featured Sessions

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Tuesday, August 5 ▼

[clear all filters] (#clear)

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Session Name	Time/Room
+ General Session: The Challenge of Change	Tuesday, Aug. 5 4:00 PM-5:00 PM
+ Massachusetts Night	Tuesday, Aug. 5 5:30 PM-8:30 PM



Session Name	Time/Room
+ Behind the Scenes: Massachusetts State House Tour and Roundtable	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Behind the Scenes: The State Library of Massachusetts Tour	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Budgets and Revenue Standing Committee Business Meeting	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Higher Ed: A Value Proposition	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Labor Economic Development Standing Committee Business Meeting	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Let's Make It Clear: Precision in Communication	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Ponderous Permits: Reforming the Process	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Redistricting: A Mid-Decade Review	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Soaring Rents: A Policy Balancing Act	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ The Supreme Court: Unpacking the Impact	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Up, Up and Away: The Air Mobility Revolution	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Women's Network Policy Roundtables	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Exhibit Hall Learning Hub: Sustainable Solutions for Power & Mobility	Tuesday, Aug. 5 1:30 PM-2:00 PM

+ Exhibit Hall Learning Hub: Beyond the Diamond: Baseball's Policy Priorities	Tuesday, Aug. 5 2:15 PM-2:45 PM
+ 50 Years in 50 Minutes: Legislative Trivia Time	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Banking, Financial Services, and Insurance Standing Committee Business Meeting	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Children, Families & Human Services Standing Committee Business Meeting	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Investing in the Wild: The North American Model	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Life Success: The Impact of Early Learning, Afterschool and Community Schools	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Make it Count: Getting the Most Out of a Session	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ NALFO Business Meeting	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Today's Hottest Election Topic: Citizenship and Voting	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Universal Broadband Access: The Path Forward	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ Unretirement: Rethinking Work in the Age of Longevity	Tuesday, Aug. 5 2:45 PM-3:45 PM
+ What Works to Keep Youth Out of Trouble	Tuesday, Aug. 5 2:45 PM-3:45 PM



Session Name	Time/Room
+ Fun Run	Tuesday, Aug. 5 6:30 AM-8:00 AM
+ Census Conversation	Tuesday, Aug. 5 7:45 AM-8:45 AM
+ Meditation Room	Tuesday, Aug. 5 8:30 AM-5:00 PM
+ Registration	Tuesday, Aug. 5 8:30 AM-5:00 PM
+ Exhibit Hall Open	Tuesday, Aug. 5 10:00 AM-4:00 PM
+ Grand Opening: Time to Hit the Hall	Tuesday, Aug. 5 10:00 AM-11:00 AM
+ Exhibit Hall Learning Hub: Celebrating 50 years of Cutting-Edge Cures and Policy Progress	Tuesday, Aug. 5 10:30 AM-11:00 AM
+ Boosting the Base: State Support for the Military	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ Exhibit Hall Learning Hub: Floods, Fires and Wind: Leading in the Era of Extreme Weather	Tuesday, Aug. 5 11:15 AM-11:45 AM
+ Homeowners' Insurance: Can You Get It?	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ How to Use NCSL's 50-State Bill Info Service and Databases	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ Salute to Legislative Staff Session and Lunch	Tuesday, Aug. 5 11:15 AM-1:00 PM
+ Self-Care: Mission Critical	Tuesday, Aug. 5 11:15 AM-12:00 PM

+ Spotlight on Housing: Innovative Answers to a Growing Crisis	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ State Action on Education Choice	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ Technology and Communications Standing Committee Business Meeting	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ Then and Now: The Evolution of U.S. Economic Development	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ Transportation Standing Committee Business Meeting	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ Voting in the Military: Stories from the Field	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ When Science Met Policy: A Fabulous Fellowship	Tuesday, Aug. 5 11:15 AM-12:00 PM
+ Exhibit Hall Lunch	Tuesday, Aug. 5 12:00 PM-1:00 PM
+ Exhibit Hall Learning Hub: Keep a Roof Over Your Head	Tuesday, Aug. 5 12:45 PM-1:15 PM
+ AI and the Grid: A Love-Hate Relationship	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ Around the State House and Roundtable with LSPA	Tuesday, Aug. 5 1:15 PM-2:15 PM
+ ASLCS Executive Committee Meeting	Tuesday, Aug. 5 1:15 PM-2:15 PM



Session Name	Time/Room
+ Senior Staff Director Breakfast	Wednesday, Aug. 6 8:00 AM-9:00 AM
+ Meditation Room	Wednesday, Aug. 6 8:30 AM-3:00 PM
+ Registration	Wednesday, Aug. 6 8:30 AM-3:00 PM
+ Exhibit Hall Breakfast	Wednesday, Aug. 6 9:00 AM-9:45 AM
+ Exhibit Hall Open	Wednesday, Aug. 6 9:00 AM-2:00 PM
+ Building Bridges: 50 Years of NCSL's Global Partnerships	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ Exhibit Hall Learning Hub: Solving the Housing Crisis with Property Rights and Local Control	Wednesday, Aug. 6 10:00 AM-10:30 AM
+ Federalism in Action: States' Role in Our Constitutional Framework	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ How to Use NCSL's 50-State Bill Info Service and Databases	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ Notes and Bolts: Great Legislative Decision-Making Tools	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ Soaring Home Values: A Taxing Dilemma	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ The Parent Trap: Child Care Out of Reach	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ The PFAS Puzzle: Putting the Pieces Together	Wednesday, Aug. 6 10:00 AM-10:45 AM

+ The Recipe for Resilience	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ Unlocking Blockchain: Government and the Digital Transformation	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ Who You Gonna Call? Coordinating Crisis Response Systems	Wednesday, Aug. 6 10:00 AM-10:45 AM
+ Exhibit Hall Learning Hub: Don't Let Your State Get Left Behind!	Wednesday, Aug. 6 10:45 AM-11:15 AM
+ Ballot Measures as Barometers	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ Building Resilience, Feeling Safe: A Guide for Women Legislators	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ Carbon Capture: What's Next?	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ Leading In an Infinite Game	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ Let Me Run This by My Attorney First	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ Navigating Uncertainty: Global Approaches to Trade and Economic Cooperation	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ PL8S 101: Why License Plates Really Matter	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ Spotlight on Education in Massachusetts	Wednesday, Aug. 6 11:15 AM-12:00 PM



Session Name	Time/Room
+ The Evolving Overdose Crisis: Strategies and Solutions	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ What the Latest Federal Tech Legislation Means for States	Wednesday, Aug. 6 11:15 AM-12:00 PM
+ Exhibit Hall Lunch	Wednesday, Aug. 6 12:15 PM-1:15 PM
+ For Legislators Only: Democratic Lunch	Wednesday, Aug. 6 12:15 PM-1:15 PM
+ For Legislators Only: Republican Lunch	Wednesday, Aug. 6 12:15 PM-1:15 PM
+ Legislative Staff Lunch	Wednesday, Aug. 6 12:15 PM-1:15 PM
+ NCSL Business Meeting	Wednesday, Aug. 6 1:30 PM-3:00 PM
+ General Session	Wednesday, Aug. 6 3:15 PM-4:30 PM
+ Closing Concert at Leader Bank Pavilion	Wednesday, Aug. 6 6:30 PM-9:00 PM



I LIHESLATURAN GUAHAN

VENDOR NO: V15004

NAME: Travel Bag Inc.

CHECK DATE: 07/03/2025

147282

REFERENCE	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT PAID
2538TA006A	7/3/2025	2,675.40	0.00	2,675.40
2538TA007A	7/3/2025	2,675.40	0.00	2,675.40
TOTAL >		5,350.80	0.00	5,350.80

I LIHESLATURAN GUAHAN
 Legislature Operations Fund
 163 W. Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam
 P.O. Box BW, Hagatna, Guam 96932

101-511
 1214

DATE	07/03/2025
AMOUNT	\$ ***5,350.80

PAY ***Five Thousand Three Hundred Fifty Dollars And Eighty Cents

Void Six Months After Date of Issuance

TO THE ORDER OF Travel Bag Inc.

Guam Legislature Operations Fund



I LIHESLATURAN GUAHAN
 Legislature Operations Fund
 163 W. Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam
 P.O. Box BW, Hagatna, Guam 96932

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TO THE ORDER OF Travel Bag Inc.
 215 E. Chalan Santo Papa
 Suite 107d
 Hagatna, GU 96910-5202

[Handwritten Signature]

Guam Legislature Operations Fund

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VENDOR NO: V15004

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TOTAL >		5,350.80	0.00	5,350.80